

Appendix 2. Initial Equality Impact Assessment Form

Privacy Impact Assessment Policy

Policy area: Information Governance		Is this a new or existing Policy? Existing
Name of individual completing assessment: Stuart Millward		Telephone: 0777 285 2858
1	Policy Aim* Who is the strategy/policy/proposal/service function aimed at?	To provide a clear process for ensuring the Company addresses the required confidentiality requirements for projects.
2	Policy Objectives*	To ensure projects consider the requirements of confidentiality and Data Protection.
3	Policy – intended Outcomes*	Projects are implemented safely with the required considerations to confidentiality.
4	*How will you measure the outcome?	Through PIA completion against the list of approved projects.
5	Who is intended to benefit from the policy?	Staff and service users/project participants.
6	(i) Is consultation required with the workforce, equality groups, local interest groups etc. around this policy? (ii) If yes, have these *groups been consulted? (iii) Please list any groups who have been consulted about this procedure.	No

7	Impact Please complete the following table.			
Are there concerns that the policy could have differential impact on?				
	Equality Strand	Y	N	Rationale for Assessment/Existing Evidence
	Age	Y	N	No age-related aspect
	Sex (male, female, transgender/gender reassignment)	Y	N	No sexual orientation related aspects
	Race/Ethnic communities/groups	Y	N	No race/ethnic related aspects
	Disability - Learning disability, physical disability, sensory impairment and mental health problems	Y	N	No disability related aspects
	Religion/other beliefs	Y	N	No religion/belief related aspects
	Marriage and civil partnership	Y	N	No marriage/civil partnership related aspects
	Pregnancy and maternity	Y	N	No pregnancy/maternity related aspects
	Sexual orientation, bisexual, gay, heterosexual, lesbian	Y	N	No sexual orientation related aspects